

**Government of India**  
**Ministry of Environment, Forests & Climate Change**  
**Directorate of Forest Education**  
**Central Academy for State Forest Service, Coimbatore**

## **COURSE REPORT** **ON**

# **One Week Theme Based Workshop for In-service SFS Officers and Forest Range Officers on “Community Forestry & Joint Forest Management”**

**9<sup>th</sup> – 13<sup>th</sup> October, 2023**

**(Physical Mode)**

**Course Coordinator**  
**Dr. K. Anandh, IFS**  
Chief Conservator of Forests & Faculty,  
CASFOS, Coimbatore





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**Dr. K. Anandh, IFS**

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## **COURSE REPORT**

<b>MoEF's /DFE's letter number and date</b>		15-2/2023-RT, dated 26/07/2023
<b>Institute's reference number</b>		No.: 3699/2023-2024-CASFOS Dated : 29.09.2023
<b>1</b>	<b>Name and complete address of the Institute (including phone, fax and e-mail)</b>	Central Academy for State Forest Service Post Box No. 1130, Coimbatore – 641 002 0422 – 2450313, 2451605, casfoscb-trng@gov.in
<b>2</b>	<b>Title of the course</b>	One Week Theme Based Workshop for In-service SFS Officers & Forest Range Officers on Community Forestry & Joint Forest Management
<b>3</b>	<b>Duration &amp; period of the Course</b>	05 days From 09.10.2023 to 13.10.2023
<b>4</b>	<b>Name &amp; designation of the Course Director</b>	Dr. K. Anandh, IFS Chief Conservator of Forests & Lecturer
<b>5</b>	<b>Number of officers participated</b>	15 Participated (Details at Annexure – II)
<b>6.1</b>	<b>(a) Did the institute get in touch in advance with the participants of the course?</b>	Yes, Through Phone, e-mail, and Whatsapp communications
	<b>(b) If yes, when (mention the date of communication to the officers)?</b>	Soon after receiving the nomination.
	<b>(c) Details of nomination received</b>	18 no's of Nominations
	<b>(d) How many officers received the intimation?</b>	All of them.
	<b>(e) How many officers responded?</b>	18 participants responded
<b>6.2</b>	<b>(a) Were the course expectations of the participants ascertained by the institution?</b>	Yes
	<b>(b) If yes, how and when (dates)?</b>	Yes, well ahead of the workshop.

7.1	(a) Was the course conducted at the institution's campus? If no, where?	Yes, coupled with field trips.
	(b) Whether the course was "residential" or non-residential. If residential, whether the residential facilities were provided in the institution's own hostel or in a hotel etc.?	Residential (Physical Mode) Residential facilities were provided in Institute's own Executive Hostel
7.2	(a) Total no. of working days in the course	05 days
	(b) Total no. of sessions planned/convened in the course	15 sessions (including inaugural and valediction sessions)
	(c) No. of sessions, which could not be conducted as planned with reasons	Nil
		Not applicable
	(d) Internal faculty hours	01 sessions
	(e) Guest faculty hours	12 sessions
	(f) No. of days / hours spent on field visit(s), if any	1 Day
Enclosure (2 copies each): <ul style="list-style-type: none"> <li>- Course time-table</li> <li>- List of faculty (both in-house and guest faculty)</li> <li>- List of participants</li> <li>- The background material supplied to the participants</li> </ul>		
8	(a) Had the same or similar course been conducted earlier under the sponsorship of the MOEF/Department of Personnel and Training (Government of India)?	Yes
	(b) What changes, on the basis of the feedback received in the previous course were made in the current course?	Yes. Offline mode of training was adopted along with field visit exposure to a Forest area.



9	<b>Evaluation Report received from current course participants in terms of:</b> (*1.1, 2.1, shown below refer to question number in Part C or Part E of the Evaluation Report.)	
9.1	<b>Course Content and Structure (CCS)</b>	The course content and structure was reported to be very relevant and highly appreciated by the participants with the rating of <b>99.31</b> . The course has met the Expectation of the participants as per their feedback.
9.2	<b>Training Faculty (TF)</b>	The participants have given Training faculty a rating of <b>94.29</b> . The Lectures were highly appreciated by the participants.
9.3	<b>Usefulness of the course (UOC)</b>	The participants through their feedback stated that the training course will be highly useful and gave a rating of <b>98.61</b> .
9.4	<b>Overall impression about the Course (OIC)</b>	The overall impression about the course was rated at <b>94.44</b> .
9.5	<b>Participants' views about the strengths and weaknesses as well as other aspects pertaining to the course</b>	The training received a positive appreciation from the participants. Suggestion made by them and comments by Course Director are attached as Appendix – I
	<b>(Please attach summary as Appendix-I.)</b>	
9.6	<b>Logistics (including Workshop from home, Experience in online platform, Classroom online, connectivity, comfort in online and Time management etc.)</b>	The internet connectivity was very good throughout the training program and rated as <b>92.58</b> .
9.7	<b>Weighted Average</b>	The Weighted Average of the course was given a rating of <b>95.87</b> .
	<b>(Please attach summary as Appendix-II.)</b>	
10	<b>General remarks of the Course Director on the nature and extent of participant's involvement in the course including attendance punctuality and interest evinced</b>	The participants attended the course with greater enthusiasm. They were punctual, both in indoor and outdoor activities

11	<b>Suggestion highlighting the areas of improvement in the Course for future by Course Director</b>	<p>Due importance will be given for village visits for knowing the success stories and short coming if any.</p> <p>The basics of JFM and its origin may be included in the next course.</p>
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Course Director

12	<b>Comments of the Institution on how the feedback is proposed to be recycled into future programmes in terms of course content, methodology, etc.</b>	<p>There was good response to the training and input. The suggestion given by the trainees will be incorporated in the future course. The inclusion of experience sharing, PRA tools and techniques, visit to biodiversity hotspots will be incorporated in the future programmes. More experience sharing sessions will be included.</p>
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28/11/23  
PRINCIPAL

**Course Director's comments on  
Participants' views about the strengths and weakness pertaining to the  
course**

(Note: 1. Participants' comments to Part C Question 5 which deemed appropriate to give Course Director's comment are shown in the table as Participants' views.  
2. Comments of similar nature relating to the same aspects given by different participants may be clubbed together by the Course Director)

Sl. No	Participants' views	No. of participants who have expressed the view	Course Director's comments
1	Need more of experience sharing sessions of participants and CASFOS officers	1	Yes, it will be included in next training.
2	Very well organized	2	-
3	Mr. Murugan's style of teaching was very interesting	1	-
4	The classes by resource person can be on offline mode. The trainees can be given opportunity to visit nearby villages and can participate in PRA exercise. The order of classes can be reoriented so that basics can be discussed first. If possible, visit to marine biosphere reserve can be included. The participants trainees can be given time to share their experience from respective states.	1	Two sessions were handled online mode as the guest faculties could not visit Coimbatore due to their official engagements. More sessions will be included for the participants to share their experiences.
5	Trainings is very useful in future job.	4	-
6	The course content of the overall workshop is very practical and knowledge gained and can be applied in the field.	2	-

  
Course Director



**Weighted Average calculation**

For calculation of numerical value of feedback, each factor is valued as percentage value to the top grade given to the factor. If no answer is provided, it is excluded from calculation. (cf; where number of grade is 4, percentage value be 100, 75, 50, 25). Average of numerical value of factors consisting of the element is a numerical value of the element.

**1. Course Content & Structure (CCS) =****99.31**

1(1) Course aim met	( 100.00 )
1(2) Increase of knowledge	( 100.00 )
1(3) Relevance of content	( 100.00 )
1(4) Reading Material	( 97.22 )

**2. Training Faculty (TF) =****94.29**

2(1) Assessment of the Course content/ topics =	94.47
Contents	( 94.95 )
Presentation	( 95.25 )
Quality of Discussion/ Interaction	( 94.59 )
Meet for Objectives	( 93.10 )

**2(1) Assessment of the Field Visit =****94.10**

Contents	( 94.38 )
Meet for Objectives	( 93.82 )

**3. Usefulness of the Course (UOC) =****98.61**

3(1) How useful to you immediately	( 97.22 )
3(2) How useful to be for your future jobs	( 100.00 )

**4. Overall Impression about the Course (OIC) =****94.44****Logistics (L) =****92.58**

E1.1. Residential accommodation	( 96.70 )
E1.2. Food Quality	( 94.40 )
E1.3. Classroom Facilities	( 93.30 )
E1.4. Filed Exercises	( 87.80 )
E1.5. Recreation Facilities	( 90.00 )
E1.6. Time management	( 93.30 )

**Weighted Average for the Course :****95.87**

For calculation of Weighted Average (WA), following formula is used.

$$WA = (CCS (100\%) + TF (100\%) + UOC (75\%) + OIC (100\%) + L (75\%)) * 100/450$$

**LIST OF FACULTY**  
***(Both in-house and guest faculty)***

<b>Sl. No.</b>	<b>Name of Resource Person</b>	<b>Topic</b>	<b>Contact details</b>
1.	Shri V. Thirunavukarasu, IFS, Addl. PCCF & Principal, CASFOS, Coimbatore	Hierarchy and Functioning of Forest Department	94431 53200
2.	Dr. R. Mathivanan, Social Worker & Founder Arumbugal Trust and Team	Gender Sensitization	94875 26003
3.	Dr. S. Balaji, IFS(Retd), Former PCCF (HoFF), Advisor, Earth Care Trust	Critical Overview of Community Forestry and Joint Forest Management	9444041172
4.	Shri M. Murugan, FRO, Vellore	Tools of facilitation skills for Community Mobilization	8610496629
5.	Shri Ravikumar Consultant	PRA Tools, Techniques, Monitoring & Evaluation	9600902211
6.	Dr. L. Chandrasekar, IFS, APCCF, kerala state Forest Department	Stakeholder Analysis	8138887670
7.	Shri. Ashok Kumar, IFS General Manager, TANTEA, Ooty.	A case study at Gulf of Mannar Biosphere Reserve	8940813720
8.	Dr. A. Anbu, DCF, Eco Development Officer, KMTR, Tirunelveli	Micro Credit and Income Generation Activities	9443354325

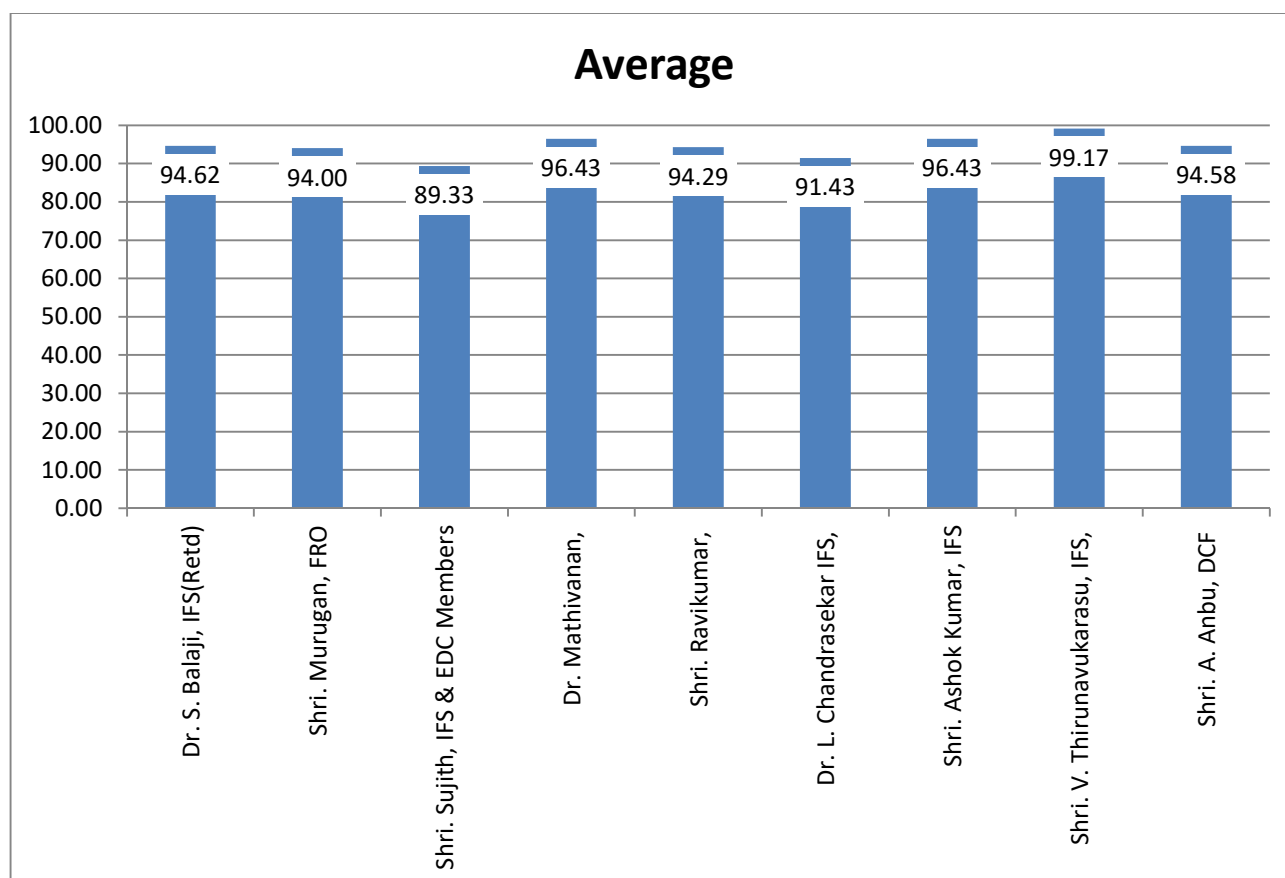
## Appendix IV

### FEEDBACK ON RESOURCE PERSONS

The scores given to the Resource persons by the participants on four criteria and its average : -

Guest Lecturers	Contents	Presentation	Interaction	Objectives	Total	Average
Dr. S. Balaji, IFS(Retd)	96.92	95.38	93.85	92.31	378.46	94.62
Dr. Murugan, FRO	96.00	94.67	94.67	90.67	376.00	94.00
Shri Sujith, IFS & EDC Members	86.67	89.33	90.67	90.67	357.33	89.33
Dr. Mathivanan, Arumbugal Trust	94.29	97.14	97.14	97.14	385.71	96.43
Mr. Ravikumar, Consultant	94.29	94.29	97.14	91.43	377.14	94.29
Dr. L. Chandrasekar IFS,	94.29	94.29	85.71	91.43	365.71	91.43
Shri. Ashok kumar, IFS	97.14	97.14	97.14	94.29	385.71	96.43
Shri. V. Thirunavukarasu, IFS,	100.00	100.00	100.00	96.67	396.67	99.17
Shri. A. Anbu, DCF	95.00	95.00	95.00	93.33	378.33	94.58

**Fig.1** The overall average assessment of resource persons in Classroom lectures done by participants  
(Scale 0 - 100)





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**Appendix - V**

**TIMELINE FOR “Community Forestry and Joint Forest Management” (Physical Mode) from 09-10-2023 to 13-10-2023**

DAY	(Session – I)	11 00 to 11 15	(Session –II)	12:45 to 14 15	(Session – III)	15 45 to 16 00	(Session – IV)
	09 30 to 11 00		11 15 to 12 45		14 15 to 15 45		16 00 to 17 30
DAY I Monday 09.10.2023	Registration & Inauguration Dr. Balaji, IFS(Retd), PCCF (HoFF) Advisor, Earth Care Trust	Tea Break	Critical Overview of Community Forestry and Joint Forest Management Dr. Balaji, IFS(Retd), PCCF (HoFF) Advisor, Earth Care Trust	Lunch Break	Field study on Community Participation in afforestation Visit to Vanathukul at Tirupur		
DAY II Tuesday 10.10.2023	Tools of facilitation skills for Community Mobilisation Shri M. Murugan, FRO, Vellore		Tools of facilitation skills for Community Mobilisation Shri M. Murugan, FRO, Vellore		Travel to Parambikulam Tiger Reserve		
DAY III Wednesday 11.10.2023	Study of Community based Ecotourism in Parambikulam Tiger Reserve						
DAY IV Thursday 12.10.2023	Gender Sensitization Dr.R. Mathivanan Founder Arumbugal Trust	Tea Break	PRA Tools, Techniques, Monitoring & Evaluation Mr. Ravikumar Consultant	Lunch Break	Stakeholder Analysis Dr. L. Chandrasekar, IFS, APCCF, kerala state Forest Department	Tea Break	A case study at Gulf of Mannar Biosphere Reserve Shri. Ashok kumar, IFS General Manager, TANTEA, Ooty
DAY V Friday 13.10.2023	Facilitation Skills for Community Mobilization Shri. V. Thirunavukarasu, IFS APCCF & Principal, CASFOS, Coimbatore		Micro Credit and Income Generation Activities Dr. A. Anbu, DCF, Eco Development Officer,KMTR, Tirunelveli		Group Presentation and Discussion		Valediction

-Sd-  
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**Annexure – I**

**List of Participants Nominated for the One Week Theme Based Workshop for In-service SFS Officers & Forest Range Officer on “Community Forestry & Joint Forest Management” through Physical Mode from (09.10.2023 TO 13.10.2023).**

Sl. No.	State	No. of Participant Officers	Name of the Participant Officer/ Designation /Contact Number
1	Bihar	1	Smti. Megha Yadav, DCF 8757592407
2	Chhattisgarh	2	Smti. Arthi pawley, ACF 7898812638
3			Shri. Dashhansh Prakash Suryavanshi, ACF 8319669603
4	Karnataka	2	Shri. Raghavendra Rao N.S, DCF 9620089272
5			Smti. V. Savitri, RFO 7411747364
6	Kerala	3	Shri. V. Ajayghosh, ACF 9447979071
7			Shri. Sinil. V.S, RFO 9400600108
8			Shri. Jiyas Jamaludeen Labba, RFO 8547602087
9	Maharashtra	6	Shri. Shekhar Deokar, RFO 7485837536
10			Shri. Ranjit Rupchand Jadhav, RFO 8329586922
11			Shri. Abhijeet N.Thackrey, FRO
12			Shri.Pradeep Gyandev, FRO 9423320093
13			Smti. Vaishali Vanwaas, FRO 7620207325
14			Smti. Pushplata Bende, FRO 7020012710
15	Punjab	1	Shri Pawan Sridhar, DFO 9814926446
16	Meghalaya	1	Shri. Amethyst Slong, FRO 8259845173
17	Tamil Nadu	2	Shri.K. Ganesh Ram, ACF 9442527339
18			Shri. S Manivanan, ACF 9442141851
TOTAL		18	

  
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**Annexure – II**

List of Participants attended the **One Week Theme Based Workshop for In-service SFS Officers & Forest Range Officer on “Community Forestry & Joint Forest Management”** through Physical Mode from (09.10.2023 TO 13.10.2023).

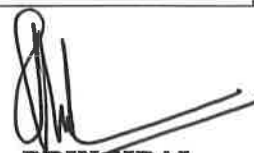
Sl. No.	State	No. of Participant Officers	Name of the Participant Officer/ Designation /Contact Number
1	Bihar	1	Smti. Megha Yadav, DCF 8757592407
2	Chhattisgarh	1	Smti. Arthi pawley, ACF 7898812638
3	Karnataka	2	Shri. Raghavendra Rao N.S, DCF 9620089272
4			Smti. V. Savitri, RFO 7411747364
5	Kerala	3	Shri. V. Ajayghosh, ACF 9447979071
6			Shri. Sinil. V.S, RFO 9400600108
7			Shri. Jiyas Jamaludeen Labba, RFO 8547602087
8	Maharashtra	4	Shri. Shekhar Deokar, RFO 7485837536
9			Shri. Ranjit Rupchand Jadhav, RFO 8329586922
10			Smti. Vaishali Vanwaas, FRO 7620207325
11			Smti. Pushplata Bende, FRO 7020012710
12	Punjab	1	Shri Pawan Sridhar, DFO 9814926446
13	Meghalaya	1	Shri. Amethyst Slong, FRO 8259845173
14	Tamil Nadu	2	Shri.K. Ganesh Ram, ACF 9442527339
15			Shri. S Manivanan, ACF 9442141851
TOTAL		15	

  
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**Annexure – III**

List of Participants not attended the **One Week Theme Based Workshop for In-service SFS Officers & Forest Range Officer on “Community Forestry & Joint Forest Management”** through Physical Mode from (09.10.2023 TO 13.10.2023).

Sl. No.	State	No. of Participant Officers	Name of the Participant Officer/ Designation /Contact Number
1	Chhattisgarh	1	Shri. Dashhansh Prakash Suryavanshi, ACF 8319669603
2	Maharashtra	2	Shri. Abhijeet N.Thackrey, FRO
3			Shri.Pradeep Gyandev, FRO 9423320093
TOTAL		3	

  
**PRINCIPAL**

## Photographs of Lecture/Field visit







**Note please:**

**Appendices**

Appendix – I	Course Director's comments on Participants' views
Appendix – II	Numerical value of feedback and Weighted Average
Appendix – III	List of faculty (both in-house and guest faculty)
Appendix – IV	Graphic Representation of Resource Persons
Appendix – V	Final Course Timeline

**Annexures**

Annexure – I	List of Officers Nominated
Annexure – II	List of Officers attended
Annexure – III	List of SFS Officers not attended
Annexure – IV	Feedback session on Skill and knowledge required by the participants
Annexure – V	Detail of expenditure incurred during Workshop

**ENCLOSURES**

1. *Background material supplied to the participants (Soft Copy/ DVD)*
  - a. *Reading Material (if any)*
  - b. *Power Point Presentation*
  - c. *Evaluation – Excel Working File*
2. *Photographs of Lecture/Field visit etc.*





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